

Bluewaters Power Services Pty Ltd
Position Description – Operations Technician Day Work

Position Details	
Entity	Bluewaters Power Services Pty Ltd
Position Title	Operations Technician Day Work
Office Location	Bluewaters Power Station, Collie
Reports To	Senior Operations Technician
Direct Reports	Nil
Position Description Number	PDBWPS0024B

Position Objective

The Operations Technician Day Work will assist in monitoring and operating all plant at Bluewaters Power Station to ensure safe, reliable and efficient operation. They will prepare equipment and issues Permit to Work certificates in accordance with approved procedures, perform plant walk downs and raises maintenance notifications on plant defects.

Responsibilities

- Ensure safe working procedures are followed during each step of isolating equipment and issuing of permits for work, to include regular permit to work audits
- Ensure approved site systems are utilised to log all plant movement and activities
- Liaise with the Maintenance and Engineering departments to provide assistance to solve plant problems or issues as required
- Maintain effective working relationships with key stakeholders
- Ensure that Bluewaters Power Station is operated within environmental limits and immediately investigate and report any out of limits operation
- Set high personal and plant performance standards, to ensure plant availability and compliance to Dispatch Instructions is maintained
- Promote better ways approach to all site activities
- Ensure all routines are completed with appropriate documentation filed and recorded
- Assist Operations Coordinator to plan and execute permit to work activities for outage works
- Assist with the updating of operational documentation on a continuous basis
- Regularly carry out workplace inspections and job observations to continually improve site housekeeping and safety standards
- Monitor raw material and chemical levels & report low levels to Senior Operations Technician & Operations Coordinator
- Provide feedback on operational activities and plant condition to Senior Operations Technician & Operations Coordinator
- Complete operational competency modules to increase your own plant knowledge
- Participate in minor maintenance where required to ensure the unit reliability is preserved
- Monitor the process and report any out of range parameters to the Senior Operations Technician. Suggest rectification strategies if possible
- Monitor Waste Water Treatment Plant operation to ensure saline disposal remains within limits. Immediately investigate any out of limits operation.
- Participate in shift cover as required

General

- Identify and recommend methods to continually improve processes and resolve problems
- Work effectively with the Management team to deliver business and performance objectives
- Identify and recommend cost saving initiatives within sphere of influence
- Comply with Risk Management, Quality Assurance and Health, Safety and Environment (HSE) Management systems and processes
- Contribute to a positive HSE culture at the workplace whilst complying with all statutory obligations and company HSE requirements
- Maintain knowledge of and ensure adherence to company standards, policies, procedures and rules
- Communicating and escalating issues to management as they arise
- All other fair and reasonable directions at the request of management
- Travel and overnight stay may be required to other Bluewaters affiliated companies

Knowledge, Skills and Experience

- Demonstrated commitment to Health & Safety
- Effective communication skills (oral & written)
- Computer literacy (SAP, Microsoft suite of products, etc.)
- Demonstrates Duty of Care

Qualifications

- Working Towards obtaining licence to Perform High Risk Work, Advanced Boiler and Turbine Operation

Behaviours

- High attention to detail and the ability to work logically, consistently and accurately
- Be flexible and adaptable in order to work under pressure and meet short and long term deadlines
- Act in a manner that is conducive to a professional environment including being cooperative and courteous in all dealings with all staff, clients and subcontractors
- Strong initiative and ability to manage multiple projects at one time and be able to deliver them on time
- Have an ability and willingness to support other areas of the business when required
- Ability to ensure protocols and deadlines are achieved
- Have a proactive and motivated approach to identify areas of improvement and problem solve
- Ability to work autonomously, with minimal supervision and work effectively in cross-functional team

Divulging Of Company Information

The business requires that you will not, (either during, or after your employment with the Company) without a written consent from the Board of Directors, divulge any information concerning the business including any of their dealings, transactions or affairs, which may come to your knowledge during or in the course of your employment with the Company.

Employee Acknowledgement

I have read, understand and accept this position description for the role of Operations Technician Days with Bluewaters Power Services Pty Ltd, under the terms and conditions set out in this document.



Employee Name: _____

Employee Signature: _____

Date: _____

Witness Name: _____

Witness Signature: _____

Date: _____